

**TERMS FOR REFERENCE  
FOR  
EMPANELMENT  
IN MDDA  
FOR ENVIRONMENTAL  
PLANNING/ADVISORY SUPPORT**

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**MUSSOORIE DEHRADUN DEVELOPMENT AUTHORITY**

Transport Nagar, Saharanpur Road, Dehradun  
Phone - 0135-6603150, 6603107, Fax-0135-6603103

## 1. Background

Mussoorie Dehradun Development Authority (MDDA) is an entity, engaged in the planning, design & implementation of following main activities:

- Housing Schemes such as HIG Housing Scheme at ISBT, Transport Nagar Housing Scheme, Aalayam Housing Scheme at Aamwala Tarla, Dhaulas Housing Scheme, etc.
- Urban Development Activities viz. Parking, Multi storey parking, transportation plan, street light, traffic light, road sinages.
- River Front Development, River Channelization, River Flow study
- Relocation or redevelopment complex
- Park management and landscaping, etc.

## 2. Scope of Services

Consultant shall Provide the technical and advisory support to MDDA on Environmental matters, including but not limited to the following:-

### a) Advisory Support to MDDA:-

- Infrastructure's Environmental planning and management in areas (storm water management, Sewage treatment plants, solid waste management, Rain Water Harvesting, etc.)
- Regulatory compliance issues, court matters, public complaints, coordination with State Pollution Control Board, State Environmental Impact Assessment Authority (SEIAA), Ministry of Environment and Forests (MoEF) & Climate Change (CC), etc.
- Develop technical database of national literature/reference books/design manuals/guidelines/ available for environment infrastructure development.
- Support in environmental clearances, compliances, directions issued by courts or PCB (SPCB) and Competent Authority.
- Advisory support in strengthening Operation and Management of STP and Rain Water Harvesting.
- Advisory support in Solid Waste Management.
- Participate/assist in meetings with State & Central Regulatory Agencies, NGT matters, etc.
- Coordination for ongoing and upcoming projects of MDDA and support on legal matters related to environment compliances.
- Support in coordination with various governmental agencies on tech-legal matters concerning environmental issues faced by MDDA.
- Support MDDA for environmental issues in MDDA's jurisdiction.

### b) Documentation:-

- Develop a database of all environmental laws/directions/notifications applicable to MDDA for its projects.
- Make a compilation of court cases, public complaints, directions etc. received by MDDA on environmental matters.
- Compile a database of sites developed by MDDA and the status of environmental infrastructure (availability, adequacy, problems of concern etc.).

**c) Support in capacity building of MDDA on environmental matters:-**

- Support in institutional tie ups for technical/research support to MDDA on environment aspects.
- Support in developing mechanisms and coordination for undertaking plantation and environmental drives in MDDA's jurisdiction area.

**d) Deployment of one Environment Expert:-**

- Consultant shall have to deploy one full time resource in MDDA office having minimum experience of 5 years and minimum qualification of Master's in Sustainable Development/Environment Planning/Environment Engineering/Environmental Science, for day to day coordination with line departments and review of Environment related statutory requirements and shall work as per the direction of MDDA.
- Consultant should ensure that none of their work force violates any working hours' standard.
- MDDA will arrange essential office infrastructure for seating of resource including Computers/Laptops, printers and stationary as required.
- Transportation cost for the movement of recourse for official work (outstation only) will be responsibility of MDDA.

**3. Eligibility Criteria**

1. The applicant must be a firm or any legal entity i.e. any firm/association/society/company, etc. incorporated in India or equivalent law abroad. The Bidder/s shall be required to submit a true copy of its Registration/Incorporation Certificate, along with Proposal.
2. Applicant should have been operational in India from at least 05 years with the proof of commencement of business. The Bidder/s shall be required to submit commencement proof along with the proposal.
3. Applicant must have a Goods & Service Tax (GST) Registration and Pan card (copy must be enclosed).
4. Applicant must not have been blacklisted or debarred in any Central/State Govt./PSU/Autonomous bodies and must not have been penalized by any Central/State Govt./PSU/Autonomous bodies for carrying substandard work. A declaration of this regard shall be made by the bidder along with bid document.
5. Applicant should have minimum experience of 05 years in the field of Environmental/Pollution related study/EIA/compliance/clearance from MoEF/SEIAA and Pollution Control Board (PCB) for infrastructure projects.
6. Applicant Should Have experience in obtaining Consent to Establish (CTE) and Consent to Operate (CTO) from PCB for infrastructure projects.
7. Applicant should have experience in Hilly State.
8. Applicant should have submitted Empanelment fee of Rs. 5000/-.

**4. Non-refundable Empanelment fee**

Applicants are required to submit Empanelment Fee i.e. **Rs. 5,000/- (Rupees Five Thousand)** in the name of **Secretary, MDDA** payable at Dehradun along with their Proposal.

## **5. Communications**

- a) All communications including the submission of Proposal should be addressed to:  
**Vice Chairman**  
**Mussoorie Dehradun Development Authority**  
**Saharanpur Road, Transport Nagar, Dehradun – 248001**  
**Phone: 0135-6603100, 6603102**
- b) The Official Website of the Authority is: [http:// www.mddaonline.in](http://www.mddaonline.in)
- c) All communications, including the envelopes, should contain the following information, to be marked at the top in bold letters:  
**“Empanelment in MDDA for Environmental Planning/Advisory Support”**

## **6. Jurisdiction**

Courts in Dehradun (Uttarakhand) shall have the jurisdiction for any legal matter.

## **7. Period of Empanelment**

- a) The empanelment of the Consultants will be for a period of 01(One) Year from the date of Award. However, MDDA reserves the rights to cancel the empanelment of any or all the consultant(s) and request afresh proposal for empanelment at any time.
- b) MDDA reserves the right to extend the period of empanelment of consultants for further period depending on the requirement and performance of the consultant. The decision of MDDA in this regard would be final.
- c) The empanelme
- d) nt of the Consultants will remain in force for the purpose of completion of all works ordered during the empanelment until they have been completed.

## **8. General Clauses**

- a) MDDA, Dehradun shall not be responsible for any costs or expenses incurred by the applicant in connection with the preparation and delivery of Proposals, including costs and expenses related to visit to the site. MDDA, reserves the rights to cancel, terminate, change or modify this Proposal Process without assigning any reason or providing any notice and without accepting any liability for the same.
- b) At any time before the submission of Proposals, MDDA may amend this document by issuing an addendum in writing or by standard electronic means. The addendum shall be uploaded on the official website of MDDA [www.mddaonline.in](http://www.mddaonline.in) and will be binding on all of them. Consultants shall update themselves by visiting the website regularly, for not being updated by the consultants themselves, MDDA bears no responsibility. Consultants shall acknowledge receipt of all amendments. To give Consultants reasonable time in which to take an amendment into account in their Proposals MDDA may, if the amendment is substantial, extend the deadline for the submission of Proposals.

## **9. Conflict of Interest**

- a) MDDA requires that Consultants provide professional, objective, and impartial advice and at all times hold the MDDA's interest paramount, strictly avoid conflicts with other Assignment/jobs or their own corporate interests and act without any consideration for future work.
- b) The consultant has an obligation to disclose to MDDA any situation of actual or potential conflict that impacts its capacity to serve in the best interest of MDDA, failure to disclose such situation may lead to the disqualification of consultant or termination of its contract and /or sanctions by MDDA.

## **10. Proposal**

No Bidder or its Associate shall submit more than one Proposal for the Consultancy. A Bidder applying individually or as an Associate shall not be entitled to submit another application either individually or as a member of any other consortium, as the case may be. If a Consultant submits or participates in more than one proposal, such proposals shall be disqualified. However, this does not limit the participation of the individual experts, to more than one proposal.

## **11. Final Decision Making Authority**

MDDA reserves the right to reject or accept any one or all applications and to annul the process and reject all the applications at any time without assigning any reason(s) thereof and without thereby incurring any liability to the affected applicant.